

USE OF COMMON PROPERTY/FACILITIES

The use of all common property facilities is restricted solely to Property Owners of Tract 2243(Policy #2C addresses renter/tenants' agreement). Only Property Owners of Tract 2243 are eligible for Membership in the Association.

Association activities shall be exempt from fees (i.e., Bingo, Water Aerobics, Exercise Classes, Book Clubs, etc. or Fund-Raising events for the benefit and growth of the whole Membership/Association. A Use of Facility application must be completed yearly for Association Activities and approved by the Board of Directors.

USE OF CLUBHOUSE

MEMBERS of the Association may request the use of the Clubhouse **two (2) times a year for personal/family use** (when the member is a participant in the event **at no cost to the member**), members are required to provide a \$25.00 refundable cleaning deposit. Member must be in good standing and put in writing a minimum of two weeks prior to the event. Such requests will be on a first come first serve basis. No member may use the Clubhouse for monetary gain for themselves.

Members may also reserve the Clubhouse for private functions, the use of facilities form must be completed and submitted to the Board two (2) weeks prior to the event for approval, after they have used their (2) times a year.

- Members fee - \$50.00 + \$25.00 refundable cleaning deposit

Non-Members/Renters/Public

To reserve the Clubhouse for a private function the appropriate use of facilities form must be completed and submitted to the Board two (2) weeks prior to the event for approval. A cleaning deposit will be required for all events, which can be refunded after the event. Payment for the event must be submitted a minimum of 2 week prior to the event. Fees are as follows:

- Clubhouse - \$200.00 plus a \$200.00 cleaning deposit (refundable) upon approval after event.
- Extra fee of \$50.00 if a Bounce House used for Party.

POOL USE FOR MEMBER OR PRIVATE PARTIES IS NOT AVAILABLE

Any group of member inquiring on the use of facilities for a Fund Raising/Non-Profit event should complete the use of facilities form and submit it to the Board for special consideration (waving costs/fees).

The Board of Directors retains the right to refuse any request.

Forms: Policy 2A – Clubhouse Rules/Use of Facilities – Policy 2B Application for Use of Facilities-Policy 2C Landlord/Tenant

9/19/22 Board Approved

Effective Date: 10/1/22

**MOUNTAIN VIEW PROPERTY OWNERS ASSOCIATION
CLUBHOUSE RULES for USE OF FACILITIES**

	INT/Renter	INT/Assoc.
1. A WALK-THROUGH WILL BE DONE WHEN YOU RECEIVE THE KEY.	_____	_____
2. CLUBHOUSE AND GROUNDS IS TO BE LEFT IN THE SAME CONDITION AS IT WAS PRIOR TO FUNCTION.	_____	_____
3. THE ALLEN KEY TO LOCK THE DOORS OPEN AND TO LOCK THEM CLOSED WILL BE SHOWN TO YOU AT TIME OF WALK THROUGH. MAKE SURE THE BATHROOM AND FRONT DOOR(S) ARE LOCKED. THE BACK DOOR IS AUTOMATIC, JUST PULL IT CLOSED AND PUSH ON IT TO ASSURE IT IS LOCKED.	_____	_____
4. IF FANS ARE TURNED ON FOR YOU, YOU WILL HAVE TO USE THE PULL STRING TO GET THEM RUNNING AND TO TURN THEM OFF.	_____	_____
5. IF YOU USE THE HEAT OR AIR CONDITIONER, MAKE SURE THEY ARE TURNED OFF BEFORE YOU LEAVE.	_____	_____
6. YOU ARE RESPONSIBLE FOR YOUR GUEST(S) IN AND OUTSIDE OF THE CLUBHOUSE. ANY DAMAGES DONE WILL BE CHARGED TO YOU.	_____	_____
7. IF YOU PLAY MUSIC, IT MUST BE KEPT SO AS NOT TO DISTURB OUR NEIGHBORS AND YOU MUST SHUT IT OFF AT 10:00 P.M.	_____	_____
8. YOU MUST CLEAN THE CLUBHOUSE AND GROUNDS AFTER YOUR FUNCTION.	_____	_____
9. YOU MUST REMOVE ALL TRASH FROM THE PREMISES.	_____	_____
10. AFTER YOUR FUNCTION, YOU CAN RETURN THE KEY BY SLIDING IT UNDER THE OFFICE DOOR. MAKE SURE THE FRONT DOOR IS LOCKED.	_____	_____
11. THE ASSOCIATION WILL CHECK THE PREMISES TO VERIFY EVERYTHING HAS BEEN LEFT IN ORDER. IF THERE IS ANY PROBLEM YOU WILL BE CALLED TO COME BACK AND CORRECT. DEPOSITS WILL BE RETURNED UPON VERIFICATION.	_____	_____
12. IF YOU DO NOT CLEAN THE PROPERTY, THE BOARD WILL HIRE A CLEANING SERVICE AND THE COST WILL BE DEDUCTED FROM YOUR DEPOSIT.	_____	_____
13. IF YOU VIOLATE THE RULES, YOU WILL NOT BE ABLE TO USE THE FACILITES IN THE FUTURE.	_____	_____
14. OUR CLUBHOUSE IS SMOKE FREE; YOU CAN SMOKE OUT ON THE RAMADA AND DISPOSE OF YOUR BUTTS IN THE ASHTRAY.	_____	_____

Signature of Renter/Date

Signature of Association/Date

(NO POOL ACCESS WITH CLUBHOUSE RENTAL)

MOUNTAIN VIEW PROPERTY OWNERS ASSOCIATION
USE OF FACILITIES – APPLICATION

Date: _____

- Exempt _____ (Board approved)
- Member/Present _____ (per By-Laws 1 of 2 yearly usage-exempt) \$25.00 Cleaning
- Member/Present _____ (Additional Use of Facility - \$50.00+ \$25.00 cleaning deposit)
- Non Member/Public _____ (Use of Facility - \$200.00 plus \$200.00 cleaning deposit)

Name (print): _____

Address: _____

Telephone Number: _____ Alternate Number: _____

Function/type: _____

Date: _____ Beginning Time: _____ Ending Time: _____

Additional Time Requested to set up: _____

Date/Time

Clean-Up will be completed by: _____

Date/Time

Deposit required 2 weeks prior to event.

Deposit Received: _____ Date: _____

Signature: _____

Association Signature: _____

KEY GIVEN DATE: _____ KEY RETURNED DATE: _____

Walk through before event: _____ Walk through after event: _____

Deposit Returned: _____

NOTES: _____

When booking Clubhouse everyone is expected to leave the clubhouse clean and all trash removed from the premises. Refundable deposits are held until a walk though is completed and verified by the Association. If damages occur, the renter will be notified in writing and arrangements will be made for repairing or replacing damaged items. No pool access with Clubhouse Rental.